

(CURRENT) Bylaws of the Jackson Park Advisory Council

As of December 8, 2008. Adopted November 1988 with changes February 3 1999 and March 8, 2005, and financial operational resolutions addenda adopted November, 2007. See proposed final version for annotated changes prop. 2009; additional to date July 2009 is to Article Five, Section 3, to read "In order for any membership vote to be valid, at least ~~seven~~ four members, which constitutes a quorum, must be present."

Article One: Name

The name of this organization is the Jackson Park Advisory Council (JPAC).

Article Two: Purpose

The purpose of the JPAC is to provide a forum for organized and unorganized users of Jackson Park; to advise and to make recommendations to the Chicago Park District concerning improvements in program and in park maintenance; and to encourage long-range planning for Jackson Park.

Article Three: Membership

The JPAC Membership shall be composed of Voting Members. Voting members shall be any persons other than Chicago Park District staff who shall at any given meeting meet the attendance requirement of Section 1 or 2 of this Article Three. There shall be no requirement of dues for voting membership. Membership may be individual or organizational. There are no geographical boundaries limiting membership in the JPAC.

Section 1: Individual Voting Membership

An individual is a voting member if he or she is attending at least the fourth meeting in the preceding consecutive 12-month period.

Section 2: Organizational Voting Membership

An organization is a voting member if it is a commercial or not-for-profit group, and a designated representative is attending at least the fourth meeting in the preceding consecutive 12-months that includes that meeting. Each organization must designate in writing one representative and one or more alternates one of whom is entitled to represent the organization at a JPAC meeting.

Section 3: Chicago Park District Employees

The Lakefront Region Manager, South Lakefront Area Manager, and the Jackson Park Supervisor shall be ex-officio, non-voting members of the JPAC and shall serve as liaisons of the Chicago Park District to the JPAC. Chicago Park District employees assigned to Jackson Park may be non-voting members of the JPAC.

Section 4: Dues

Annual dues/contributions are based on a fiscal year starting January 1 and ending December 31. The JPAC Voting Membership shall set a schedule of dues/contributions that are consistent with guidelines of the Chicago Park District at any meeting provided that a previous regular meeting has voted to place the matter on the agenda and that proper notice is provided to the Voting Membership, which notice may be in a timely-mailed Newsletter. A roster of JPAC annual Contributors shall be maintained by the Secretary.

Article Four: Meetings

All meetings of the JPAC are open to any person or organization.

Section 1: Monthly meetings

Monthly meetings of the JPAC will normally be held on the second Monday of each month, unless a park holiday falls on that day, in which case the meeting will be held on the Tuesday following the holiday. Should the members of the executive board designate another date, notice of change will be mailed a least ten days before such alternate date.

Section 2: Annual Meeting

The monthly meeting in January shall be designated the annual meeting of the JPAC. At this meeting officers and directors of the JPAC will be elected to serve for the current fiscal year. Officers shall hold office for a term of one year or until their successors are elected. Notice for the agenda of the annual meeting shall be mailed to all members at least ten days before the meeting.

Article Five: Voting

Each person who has met the requirements of Article Three is entitled to one vote.

Section 1:

A person may attend and vote as an individual or as a representative of one organization, but not as both.

Section 2: A voting member may vote if attending their fourth meeting in the preceding consecutive 12-months that also includes that meeting and may vote thereafter, so long as attendance requirements are met.

Section 3: In order for any membership vote to be valid, at least seven members, which constitutes a quorum, must be present.

Section 4:

There shall be no voting by proxy.

Article Six: Officers and Board of Directors

Officers shall consist of the president, vice president, secretary and treasurer (the latter two may be combined). The board of directors shall consist of the officers and an additional director or two to make a total of five directors.

Section 1: Election and terms of Office

Officers and director shall be elected once a year by a simple majority vote and serve a one-year term. Nominations must be made by voting members and may be made from the floor during the annual meeting. All officers must be voting members in good standing.

Section 2: Roles of Officers and Directors

- The president will preside at meetings.
- The vice president will preside in the president's absence or at the request of the president.
- The secretary will take minutes of meetings and provide any notices required by the bylaws; maintain a permanent file of JPAC membership, minutes, correspondence, and other records, except as otherwise provided herein.
- The treasurer will collect dues, maintain a permanent file of all JPAC financial records as directed by the board of directors, and cosign checks with another officer designated by the board of directors.
- The board of directors shall have the power to appoint committees of members as deemed necessary by law or as authorized by the membership.

Section 3: Salaries. Neither officers nor directors of the JPAC shall be salaried.

Section 4: Removal

Any officer or director may be removed by a two-thirds vote of the voting members present at a regular meeting at which a quorum is present, provided the proposal to remove is included in the meeting notice. Proposals to remove an officer or director shall be made in writing by any five voting members of the JPAC or by a majority of the board of directors and delivered to the secretary who shall then include the proposal in the meeting notice.

Section 5: Vacancies

The membership shall fill any vacancy at the next monthly meeting after the vacancy occurs, provided that at least ten days' notice of the election is provided to the members.

Article Seven: [Finances]

Section 1: Deposits

All funds of the JPAC not otherwise allocated shall be deposited in a timely fashion to the credit of JPAC in such banks or other financial institutions as the board of directors may select. All accounts of the JPAC shall require two officers' signatures for all withdrawals.

Section 2: Contracts

No officer, director, or member of the JPAC may enter into any contact on behalf of JPAC without prior approval of the membership. No officer, director, or member of the JPAC may solicit any funds on behalf of the Chicago Park

District without prior written consent of the Chicago Park District.

Section 3: Fundraising

No officer, director, or member of the JPAC may solicit any funds on behalf of the JPAC without prior approval of the membership. No officer, director, or member for the JPAC may solicit any funds on behalf of the Chicago Park district without prior written consent of the Chicago Park District.

Section 4: Loans

No loans shall be made by the JPAC to anyone.

Article Eight: Amendment of Bylaws

Section 1:

Bylaw amendments may be proposed by a majority vote of the board of directors at any monthly meeting or annual meeting. Bylaw amendments may also be proposed by any five persons who have met the requirements of Article Three at any monthly or annual meeting.

Section 2:

Bylaw amendments may be adopted by a two-thirds vote of the voting members present at a meeting at which a quorum is present, provided that the language of any proposed bylaw amendment is included in the meeting notice.

Article Nine: Procedural Rules

All meetings of the JPAC shall be governed by the latest edition of Robert's Rules of Order, except as such rules are inconsistent with these bylaws or applicable laws.

[Clarification of Financial operations as approved by resolution in accord with the bylaws at the November 2007 meeting of Jackson Park Advisory Council:]

Authorization for expenditures shall be made only in council meetings and by proper resolution. Checks must have two signatures and be issued at meetings pursuant to resolutions.